

Council Tax Reduction

Section 6 - Declaration

Please read this part carefully and then you and your partner must sign below (it is the policy of Leicester District Council to pursue all fraudulent claims)

The information I have given on this form is true and complete.

- I will let you know in writing straight away if any of my circumstances change so that you may work out my entitlement again. (Failure to report changes is an offence).
- You may check any of the information I have given. This may include my bank, building society, my employer and the Department of Works and Pensions.
- If my entitlement to a Council Tax Reduction is reduced I realise I will have more Council Tax to pay.
- If I give false, incorrect or incomplete information, I realise I may be prosecuted. (The Council must protect the public funds it handles and so may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations which handle public funds).

Signatures *A Grant*

Date *Three years ago*

You: *A Grant* Date *Three years ago*

Your partner:

You do not have to give your telephone, fax or Email address but it helps us to process your claim more quickly should we need to contact you.

Your telephone number: *07121212121*

Your Email address: *Alex.grant@gmail.com*

Change of Circumstances

You must tell the Council if your circumstances change or the circumstances of anyone living with you changes. Changes of circumstances you must tell us about include the following:-

- You or your partners Universal Credit stops or the amount you receive changes.
- Anyone living with you changes jobs or their wage goes up or down.
- The number of people living with you changes.
- If any of your children leave school.
- If you move. This includes a flat or room at the same address.
- Start living with someone, get married or form a civil partnership.

If you are not sure you must ask the Council for help.